HOKKAIDO UNIVERSITY SHORT-TERM EXCHANGE PROGRAM
(HUSTEP)

2020 Spring

Application Package Checklist
(Use this sheet as the cover page of the application)
APPLICATION DEADLINE: October 31, 2019

Date: _____ (eg.Oct. 1st, 2019)

Name of applicant: _____

(Family)   (Given)   (Middle)

Home University: _____

Application must be sent in a complete package containing all the following documents.

	Checklist	Check
1	Completed HUSTEP application form	
2	Certificate of Enrollment	
3	Recommendation letter from an academic supervisor	
4	Official transcript of academic record	
5	Certificate of Health	
6	3 photographs(40×30mm / 1.6×1.2inch) We use these photos for the Certificate of Eligibility and Student ID. * Picture should be easily identifiable. * Taken looking straight forward and face seen clearly * Photographed within six months before application * Clear front facing, no hat * Color photo, with plain white background Photos with dark or patterned backgrounds will NOT be accepted. *Headphones, wireless hands-free devices, or similar items are NOT acceptable in your photo.	
7	TOEFL/IELTS score record (non-native English speakers only)	
8	Photocopy of your passport (page which includes your personal details and photograph) Note: If you have not yet obtained your passport, please submit a photocopy by December 20 at the latest.	

This application package must be submitted to the office responsible for student exchange at the applicant's home university.

Application for JASSO Scholarship

Will you apply for the JASSO scholarship? ☐Yes   ☐No

(If yes, please answer the following questions.)
1 Are you receiving any other scholarships?
    ☐Yes (Name of the scholarship:)
    (Amount of monthly stipend: /per month or total amount:)
        ☐ No

2 Have you applied for any other scholarships?
    ☐Yes (Name of the scholarship:)
    (Amount of monthly stipend: /per month or total amount:)
        ☐ No

*Please note that late or incomplete applications will not be accepted.