Form 2

**Estimated Income Declaration Form**

●Submit this form if you are unable to obtain Verification from your employer.

●Use one form for each employer.

yyyy　　　　mm　　　　dd

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| --- | --- | --- |
| Affiliation (Name of School, etc.) | Student ID No.  \*Examinee No. for new students | Applicant's (Student's) Name |
|  |  |  |

I (Employee), hereby file the following statement regarding my estimated income from October 2024 to September 2025.

|  |  |  |  |
| --- | --- | --- | --- |
| Applicant's (Employee‘ｓ) Name |  | Relationship to  Applicant (Student) |  |
| Date of Employment | yyyy　　　　　mm　　　　dd | | |
| Type of Employment | Full-time employee ・ Part-timer ・ Other (　　　　　　) | | |
| Date of (planned)　Retirement  \*Fill in if you are retiring (or planning to retire) in 2024 | 2024 　　　　mm　　　　dd | | |
| Estimated Income:  ・**Enter the estimated income including bonuses from October 2024 to September 2025.**  ・For the estimated income, enter the amount including various allowances and before deductions such as income tax and insurance premiums.  **[Calculation Method]**  Example-1: If you can submit 3 months of pay slips from your current employer.  (July: 160,000 yen, August: 130,000 yen, September: 90,000 yen)  [Formula] 380,000 yen (total for 3 months) ÷ 3 months × 12 months = 1,519,999 yen (rounded down 　to the nearest 1 yen)　\*Include the estimated bonus amount if any.  Example-2: If there are no pay slips and only an employment contract etc. can be submitted since you　have just decided on a new job.  (Hourly wage: 1,500 yen, work: 8 hours a day, 4 days a week)  [Formula] 1,500 yen x 8 hours x 4 days x 4 weeks x 12 months = 2,304,000 yen (rounded down to  the nearest 1 yen) | | | |
| **[Estimated Income (October 2024 - September 2025)] 　　　　　　　　　　　　　　　　　　yen** | | | |
| **[Formula for calculating estimated income]** | | | |

**[Notes]**

○Submit this form along with copies of pay slips, employment contracts, etc.